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/MINESUP/SG/DCAA/SDE

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14 JUL 2023

## INFORMATION NOTE

**Subject:** Procedures for issuing an Attestation of Recognition of a foreign certificate.

In accordance with decree n°93/633/PM of 17 September 1993, establishing the National Commission for the Evaluation of Training Provided Abroad, amended and supplemented by decree n°99/901/PM of 30 December 1999,

It is recalled that the evaluation of training domains offered abroad by the Ministry of Higher Education is part of a procedure whose main stages are as follows:

- 1- Request for equivalence (free form available at the Ministry of Higher Education and on the website <https://www.minesup.gov.cm>);
- 2- Authentication by the competent services;
- 3- Examination by the National Commission for The Evaluation of Training domains Offered Abroad;
- 4- Issue of equivalence.

However, in order to facilitate academic mobility, candidates who have applied for equivalence and, after authentication of their foreign certificate, can request an Attestation of Recognition of the said certificate.

The Attestation of Recognition of a foreign certificate is automatically established, on stamped request, by the Department in charge of the Coordination of Academic Activities of the Ministry of Higher Education, in the following cases:

- the foreign certificate is subject to a bilateral or multilateral convention of mutual recognition of certificates between Cameroon and the country of origin of the certificate;
- the foreign certificate is subject to an inter-university agreement for the mutual recognition of certificates between the Cameroonian and foreign universities concerned, endorsed by the Ministry of Higher Education;
- the foreign certificate is registered in the table of equivalences granted in Cameroon.

Apart from the cases mentioned above, the Attestation of Recognition is issued with prior authorization of the **Minister of State, Minister of Higher Education, Chancellor of Academic Orders.**

**I attach great importance to the diligent application of these guidelines.**

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**Amplifications :**

- Cab/MINETAT;
- SG;
- DCAA ;
- CELCOM (wide distribution) ;
- Chronos/Records.



Jacques Fame Ndongo



CIRCULAR LETTER No 2370000 /SG/DCAA/DAJ/SDE OF 14 JUL 2023  
RELATING TO THE ACADEMIC MOBILITY OF STUDENTS HOLDING FOREIGN CERTIFICATES

**THE MINISTER OF STATE, MINISTER OF HIGHER EDUCATION**

TO

Ladies and gentlemen

- **Heads of University Institutions;**
- **Heads of Schools within University Institutions;**
- **Officials of the Central and External Services of the Ministry of Higher Education.**

It has been brought to my notice that, students holding foreign certificates, at the end of a University course in Cameroon, face the systematic constraint of producing an equivalence of their certificates, in order to be issued the certificate attesting to the end of their training.

This requirement results in situations that are often prejudicial to students who make late requests due to ignorance of the procedures, or whose foreign certificates do not necessarily have equivalence at the national level, due to the existing disparities between the University systems in force in the world.

To this end, I would like to remind you that the foreign certificates must be subject to "Recognition" and/or "Equivalence", to give its holder the right to access the Cameroonian Higher Education System. As such, Decree No. 93/633/PM of 17 September 1993 establishing the National Commission for the Evaluation of Training Domains Offered Abroad, amended and supplemented by Decree No. 99/901/PM of 30 December 1999, provides in particular that:

- 1- "equivalences between foreign and national certificates, academic titles and grades, shall be ascertained by order of the Minister in charge of higher education, on the proposal of the National Commission..." (Article 10);**
- 2- "the recognition of a certificate, after authentication by the competent services, shall be ascertained by the Minister in charge of higher education on the basis of conventions, bilateral or multilateral agreements in force" (Article 15).**

Consequently, in a bid to promote academic mobility within the Cameroonian Higher Education System, and considering the recognition facilities granted to Cameroonian certificates in foreign University systems, it is henceforth recommended, for students holding foreign certificates, that :

- 1- the request for equivalence of the foreign certificate must be submitted to the Ministry of Higher Education from the first year of registration into a

public institution of higher education, so that this equivalence can be given before the end of the training;

2- an **Attestation of Recognition** of the foreign certificate issued by the Minister in charge of Higher Education gives rise, solely to facilitate academic mobility, to the issuance of the certificate that attest to the end of the particular course of study.

Apart from academic mobility, the use of the foreign certificate in Cameroon, after authentication by the competent services, is still subject to the presentation of an **Equivalence**.

**I attach great importance to the diligent application of this circular. /-**

**The Minister of State, Minister of Higher Education,  
Chancellor of Academic Orders**



**Prof. Jacques FAME NDONGO**

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- MINETAT/SGPR (for rendering of account);
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- MINREX (for information).